

PARKS AND RECREATION COMMITTEE MEETING
APPROVED MINUTES

October 10, 2012

DIRECTORS PRESENT: Dan Wilkins (Committee member)
Ron Treabess (Committee member)
Judy Friedman (Observer)

COMMITTEE/STAFF PRESENT: Cindy Gustafson, General Manager
Bob Bolton, Director of Parks & Recreation
Ramona Cruz, Director of Accounting & Employee Services
Layne VanNoy, Recreation Superintendent
Roger Adamson, Parks Superintendent
Kelli Twomey, Dir of Resource Development & Community Relations
Terri Viehmann, District Clerk

OTHERS PRESENT: Kirsten Messner, Parks and Recreation Intern

The meeting was called to order at 8:03 a.m.

1. PARKS & RECREATION 2013 DRAFT OPERATING & CAPITAL BUDGET DISCUSSION

Mr. Bolton discussed the draft operating budget. He noted that he will be receiving a proposal for winter activities at the Tahoe City Golf Course from Kevin and Valli Murnane of Tahoe Cross Country. The proposal will need to be reviewed with Duncan Golf Management as well as Parks and Recreation staff.

Director Wilkins requested a copy of the existing organizational chart and the proposed chart for 2013.

Ms. Gustafson noted that a key objective for Parks and Recreation in 2013 is implementing a computerized work order system. This is expected to improve cost tracking and maintenance planning. The District is responsible for maintaining grant-funded facilities for at least twenty years to meet grant requirements.

Mr. Bolton discussed the draft capital budget for 2013.

Director Wilkins requested that Parks and Recreation establish replacement reserve funding for parks facilities going forward.

The Committee agreed that they would like to see the property tax allocation to parks and recreation not exceed the existing 37% allocation. They would like to see the parks department staffed appropriately to be able to maintain the numerous additional facilities.

Staff will schedule an additional committee meeting to further review the Parks and Recreation 2013 budget prior to the November 5th Budget Workshop.

2. DEPARTMENT UPDATES AND REPORTS

There was no discussion.

3. PUBLIC FORUM

There was no discussion.

4. ADJOURNMENT

The meeting was adjourned at 10:10 a.m.

Terri Viehmann, District Clerk

Prepared by Terri Viehmann