

## **PARKS AND RECREATION COMMITTEE MEETING**

### **APPROVED MINUTES**

September 7, 2010

DIRECTORS PRESENT: Ron Treabess and Judy Friedman

STAFF PRESENT: Bob Bolton, Roger Adamson, Layne Van Noy, Matt Homolka and Amy Norman

OTHERS PRESENT: Kelli Twomey

The September 7, 2010 meeting was called to order at 3:08 p.m.

#### **1. HOMEWOOD BIKE TRAIL – DESIGN CONSULTANT SELECTION**

**Staff received six proposals for the bike trail. Mr. Bolton and Mr. Homolka read all six proposals and agreed to recommend Dokken to the Committee. Dokken is a very good team with an outstanding project manager whose references were over excellent. All the items Mr. Homolka was looking for in the proposal Dokken hit including utility lines and adding in a full, detailed schedule.**

**Mr. Treabess asked if there was any concerns in the Conservancy time frame since the project manager for Dokken is already working on a project in Kings Beach. Mr. Homolka remarked that all these consultants are working on numerous jobs so that's not a concern. The survey alone which needs to be completed in the next two months will run approximately \$50,000 so the Conservancy money will be spent in time.**

**Mr. Homolka feels better about recommending Dokken. Mr. Bolton is in agreement with Mr. Homolka and trusts his judgment. Dokken dealt with several issues in the proposal that were concerns. Ms. Friedman and Mr. Treabess both support the staff recommendation to go with Dokken but there is still the potential to change when the fee summaries are revealed. Mr. Homolka will review the proposal with Dokken and suggest a few changes, then bring the proposal to the September Board meeting.**

#### **2. DEPARTMENT UPDATES**

**Mr. Bolton started with the California Tahoe Conservancy 25<sup>th</sup> Anniversary Celebration scheduled for September 16 which happens to be the same day as the Farmers Market. The market was going to be cancelled for that day but too much negative feedback was received from both vendors and the public so the market will take place but the hours will be shortened to 8:00 am until 11:00 am.**

**The Pomin erosion control project is moving right along. The road into Pomin will be torn out so parking will be provided at the campground. Signs will be posted on the road directing customers to use the campground. This project is scheduled to end October 15.**

Mr. Adamson reported that bike trail repairs will resume September 13 and will include crack filling, cuts outs and repairs.

The playground installation at Rideout and Kilner is scheduled to start this week.

The Highlands Community Center restroom renovation project will start September 13. This is expected to be a smooth project and the building can continue to be used with portable bathrooms and a washing station being set up outside.

Mr. Adamson is trying to set up a meeting with Rich Loverde about the Dog Park. Mr. Loverde is the project manager for CATT. The PUD has raised some of the funding for the park and Melanie Jackson has promised up to \$5,000 to completely fund the project.

Commons Beach turf renovation will start September 20<sup>th</sup>.

Conner's Field score booth renovation will include a new roof, new windows, and improving the deck and railing. This is scheduled to begin October 1.

Repair was made to the boat ramp closing it temporarily but it is now open with all three lanes operational. Staff may come back to the Board with a more permanent solution in the future. There is a restriction in effect that no boats over 25 feet can launch.

Mr. Treabess brought up that the Resort Association has several thousands of dollars that they have been budgeting for the past four years for beach renovation. The amount now in that budget should be about \$40,000 and should be applied for. Mr. Bolton will talk with the Association about using these dollars to possibly replenish the sand at Commons.

Mr. Van Noy reported that the new Recreation Coordinator, Shaun Chilkotowsky, is starting tomorrow. Mr. Chilkotowsky is a graduate of Fresno State currently residing in the Bay and has eight years of recreation experience.

The winter catalog comes out this week and Mr. Van Noy is working on the RFP for future publications which will include requests for proposals of how often publications should come out.

Rideout numbers are about the same as last year. The Kidz Club after school program has started and Mr. Chilkotowsky will have the help of two interns this fall to get the program into full swing. Mr. Chilkotowsky will reach out to the parents to promote the program.

Mr. Bolton informed the Committee that Melanie Jackson would like to completely fund the renovation of the kitchen at Rideout. The estimated cost for this is between \$15,000 and \$20,000. Mr. Bolton and Ms. Jackson will meet next week and discuss what will be needed and a proposal will be brought to the Board.

**Ms. Friedman inquired as to whether North Tahoe Arts had supplied proof of in-kind services this year. Mr. Bolton replied that this had been provided. Ms. Friedman would like to see this information included in the next Board packet.**

**3. PUBLIC FORUM**

**No one was present for this item.**

**4. ADJOURNMENT**

**The meeting adjourned at 4:45 p.m.**

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**Amy Norman, Administrative Assistant**

**Prepared by Amy Norman**