

PARKS AND RECREATION COMMITTEE MEETING
APPROVED MINUTES

August 14, 2012

DIRECTORS PRESENT: Dan Wilkins (Committee member)
Ron Treabess (Committee member)
Judy Friedman (Observer)

COMMITTEE/STAFF PRESENT: Cindy Gustafson, General Manager
Bob Bolton, Director of Parks & Recreation
Ramona Cruz, Director of Accounting & Employee Services/Treasurer
Matt Homolka, District Engineer
Layne VanNoy, Recreation Superintendent
Roger Adamson, Parks Superintendent
Terri Viehmann, District Clerk

OTHERS PRESENT: TJ Duncan and Scott Wackowski of Duncan Golf

The meeting was called to order at 8:03 a.m.

1. TAHOE CITY GOLF COURSE – CONSULTANT SELECTION FOR PRELIMINARY BMP DESIGN

Mr. Homolka reviewed the consultant selection process and past experiences with a variety of local consultants. After extensive discussion the Committee recommended that staff mail an RFP (request for proposal) to the following firms; Ferrell Civil Engineering, Gary Davis Group, K.B. Foster, Inc. and Auerbach Engineering Corp. The proposals will be reviewed at the September Parks and Recreation Committee meeting.

2. WCB BOAT RAMP RECONSTRUCTION – CONSULTANT SELECTION FOR PRELIMINARY DESIGN AND PERMITTING

Mr. Bolton noted that the WCB (Wildlife Conservation Board) will not apply funds toward boat ramp repairs until a project has been presented to them. The District must pay for the preliminary design report to present to WCB to potentially obtain funding for any work at the Lake Forest Boat Ramp. Simultaneously the District would begin the permit process because of the lengthy process involved in obtaining permits to work on the lake. It is the intention of the District to only do the work required to secure funding from WCB.

Mr. Homolka commented that there are three components to this project; ramp repair, ramp extension and dredging. The ramp has been repaired numerous times and cannot be repaired further. At this time it will require full ramp replacement. The ramp may have to be shut down

completely if WCB does not approve funding the repairs. It is a \$93,876 design contract. The balance will be budgeted in the 2013 budget process.

The committee agreed with the staff recommendation to proceed with the design work.

3. TAHOE CITY GOLF COURSE CAPITAL IMPROVEMENTS

Director Treabess verified that all items contained in the capital improvement projects would be owned by the TCPUD if the Duncan's were to end their contract.

Mr. Bolton noted that all items would become TCPUD assets.

The committee supports the approval of the capital improvement projects implemented by Duncan Golf Management totaling \$36,148.05 to be applied against the rental payment for 2012 and allow the remainder to be carried forward to the 2013 rent.

4. RIDEOUT LEASE NEGOTIATIONS WITH TTUSD AND APPROVAL OF REMAINING ENERGY SAVING PROJECTS AT RIDEOUT COMMUNITY CENTER

Mr. Bolton highlighted the changes proposed in the new draft lease from TTUSD:

- The term of the agreement will be extended to ten years; from 2012 until 2022.
- If TTUSD terminates the agreement early for their convenience, they will reimburse TCPUD the cost, less depreciation, for improvements that have been made.
- If TTUSD terminates the agreement for cause, they will have no responsibility to reimburse TCPUD for improvements.
- TTUSD deleted the clause requiring TCPUD restore the premises to its condition prior to leasing to TCPUD.
- If TTUSD elects to surplus the property and TCPUD is the purchaser, the acquisition price shall be reduced by an amount equal to the cost of the tenant improvements, less depreciation. If it is sold to a third party, TTUSD will ensure that the purchase and sale agreement require direct reimbursement to TCPUD for the cost of tenant improvements, less depreciation.

Based on obtaining the modifications outlined above, the committee supports staff recommendation to approve the remaining energy saving projects from Aircon Energy, Inc. for the Rideout Community Center.

5. DEPARTMENT UPDATES AND REPORTS

Mr. Van Noy noted that Rideout Community Center will be closed next week, August 20-24, while the gym floor is being replaced. Recreation staff will work from the administration building for the week and phones will be forwarded. Creekside will be moving into the back classrooms while the floor is being replaced. Creekside anticipates moving out of Fairway and Rideout at the first of the year.

6. PUBLIC FORUM

There was no discussion.

7. ADJOURNMENT

The meeting was adjourned at 9:00 a.m.

Terri Viehmann, District Clerk

Prepared by Terri Viehmann