

PARKS AND RECREATION COMMITTEE MEETING

APPROVED MINUTES

April 13, 2011

DIRECTORS PRESENT: Judy Friedman, Dan Wilkins and Ron Treabess

STAFF PRESENT: Matt Homolka, Bob Bolton, Layne Van Noy, Roger Adamson and Amy Norman

OTHERS PRESENT: Kelli Twomey and Mandy Charping

The April 13, 2011 meeting was called to order at 8:03 a.m.

1. RIDEOUT COMMUNITY CENTER KITCHEN RENOVATION

Mr. Bolton started with discussion about the commercial kitchen going in at Rideout. The final plans are ready to present to the Department of State Architects. Melanie Jackson, through the Truckee Tahoe Community Foundation, is funding the project not to exceed \$35,000. TCPUD has a verbal agreement with TTUSD that if the PUD leaves Rideout the kitchen equipment would be taken out. Mr. Bolton is asking for approval from the Board on the next consent calendar.

Ms. Jackson is working with Resco to buy the equipment. A contractor would be hired to do the remodel. Both Directors are in favor of taking this to the Board for approval and give Mr. Bolton their support.

2. CONSULTANT SELECTION FOR WEST COMMONS BEACH CONCEPTUAL ALTERNATIVES ANALYSIS

Staff is recommending to the Board to authorize staff to contract with Glanville Associates, Spencer Associates and Barry Howard Limited to provide feasible alternatives for architectural, site planning and interpretive design services related to the proposed changes or development at West Commons Beach. The fire station is going to be torn down when the fire department moves into their new site. Glanville did the original planning for all of renovations to Commons Beach. A steering committee has been developed to look at alternatives for the property where the current fire station exists. This steering committee consists of North Tahoe Fire, Placer County, TCPUD, Tahoe Conservancy, NLT Historical Society, TCDA and the Tahoe Fund. This steering committee is backing having Glanville, because of their experience and background, come up with some alternatives to the original plan. TCPUD had been approved for \$45,000 in funds from the NLTRA Infrastructure Committee to fund these services using Glanville Associates and Spencer Associates. The Directors thought it was a good idea to go with Glanville because of their background with the original project.

Mr. Homolka discussed the procedure for the selection process. The committee is approving the procedure that staff chose to select and approving the sole source selection of Glanville, then recommending this forward to the Board. Both Director Wilkins and Director Friedman approved.

3. DEPARTMENT REPORTS

Mr. Bolton gave his updates. Staff continues to work with the consultant on the final design of the Rideout kitchen as requested by TTUSD. Ms. Jackson is eager to get the project done.

Mr. Bolton and Mr. Van Noy went on a tour of several community centers in the Sacramento area. They got several ideas to enhance the Rideout facility including the functionality of the building and reaching out to community service groups to utilize space in the building. They also looked at a kitchen and got some good ideas for Rideout's kitchen remodel.

Mr. Bolton prepared for and facilitated a second sidewalk meeting with downtown property owners. Staff provided them with a contractor, Eric Petrilla, who they all could use for their repairs. Mr. Petrilla and Mr. Adamson walked the project together so prices could be established. Staff will also be looking at any ADA issues so they can be addressed while the sidewalks are being repaired. Another letter will be going out from Mr. Bolton that the meeting occurred, property owners can use the contractor that was at the meeting or hire their own, and the letter will instruct the property owners to contact TCDA for more information and pricing. The point person with the contractor is TCDA but Mr. Adamson will still be involved in the entire process.

Snow removal on the bike trails has begun with the contractors who stored snow on TCPUD property this winter. They are running into some major ice issues but it is progressing. Letters went out on Ordinance No. 248 regarding snow removal from the bike trails. Staff will start snow removal next week. The goal is to have the trails cleared for the Amgen on May 15. Director Wilkins asked if another area has been looked at for snow storage for next winter. The PUD needs to be proactive because this was supposed to be a two year agreement and the two years is up. The District may need to use this area in the future for another purpose.

The contract with the Foothills Famers Market has been signed.

All boat inspections will be done offsite this year and not at the boat ramp. Only TCPUD staff will be at the boat ramp this summer. The TRPA will be giving the PUD additional funding to help cover the increase in our staffing.

Director Friedman asked about the bike trail maps and the status with the signs for the bike trails. Mr. Bolton responded that the signs are complete and staff will have the California Conservation Cor install them this summer. Staff is working with Wild West Communication Group to produce and create new maps.

Mr. Bolton was approached by Placer County to have the PUD maintain the Squaw Valley bike trails. He submitted a bid to the county which would need to be approved by the Board but he hasn't heard back from the County.

Mr. Adamson reported the boat ramp permit would be finalized next week and the rock work will be completed for the fish habitat.

Mr. Van Noy reported on Recreation. Staff has entered the social media market with pages on Facebook, Twitter and LinkedIn. The Recreation Department held a snowman contest on Facebook to increase the number of people who 'like' us which has grown to 78 people.

Recreation is being responsive to the customer's wishes. The adult basketball league combined with Truckee this year to have more teams to play against, we started futsal for the J1's, and the Kidz Club field trips have been at full capacity.

Upcoming events are the Egg Hunt on April 23, the Bike Derby on May 14, and the Amgen on May 15 where staff will have a booth set up at Heritage Plaza.

The annual catalog is due out April 22 which is on schedule. Dates have been set for the tri-folds to come out with the first one due in August to announce the fall activities.

Mr. Van Noy received notice from the Department of Boating and Water Ways that the sailing program has been approved for a \$37,000 grant.

4. PUBLIC FORUM

No one was present for this item.

5. ADJOURNMENT

The meeting adjourned at 9:07 a.m.

Amy Norman, Administrative Assistant

Prepared by Amy Norman