

SEWER & WATER COMMITTEE MEETING  
APPROVED MINUTES

February 9, 2012

DIRECTORS PRESENT: Dan Wilkins, Erik Henrikson

STAFF PRESENT: Cindy Gustafson, General Manager  
Kelli Twomey, Dir. Of Resource Dev. & Community Relations  
Tony Lalotis, Director of Utilities  
Matt Homolka, District Engineer  
Carol Hackbarth, Utilities Coordinator

PUBLIC PRESENT: Mr. Nathan Chorey, Auerbach Engineering and Mr. Terry Dyer, Trading Post

The meeting was called to order at 7:12 a.m. by Director Wilkins.

1. LAKE FOREST WATER SYSTEM REPLACEMENT – WATER SERVICING STANDARDS

Mr. Homolka provided an updated Lake Forest Water System Reconstruction Project - Water Servicing Standards handout and explained the changes from the packet handout. The point of this document is to clarify what we are doing in Lake Forest for the designers, the public, and for ourselves. Director Henrikson asked for clarification on connection fees, vacant lots, fire lines, and lots using well water. Director Wilkins asked for clarification on connection fees for people who have a larger service line and the District determines they don't need that size. He agrees with them paying the construction costs but has concerns about the connection fees. Fire service lines will match what they currently have. Mr. Homolka will bring this document to the board to adopt. Director Henrikson said his questions were answered and he doesn't have a problem with it. Director Wilkins asked about the conversion time to the District's rates. He suggests this information be included in the literature that updates the customers about the construction.

2. LAKE FOREST WATER SYSTEM REPLACEMENT – PHASE II – STATUS AND SCHEDULE

Ms. Gustafson informed the committee that if Mr. Dewante retains ownership the District cannot transfer the grant money to him, and any monies the District spends would have to come out of District funds. Director Wilkins said we need to wait on construction if we might lose money. Director Henrikson concurred. The District is on hold until the appraisal of the water system comes in.

3. TRADING POST CROSS-CONNECTION COMPLIANCE – DEADLINE EXTENSION REQUEST

Mr. Dyer said because of his financial situation he would like an extension on the last required backflow device. After discussing the extensions already provided, Directors Henrikson and Wilkins agreed to the January 15, 2013 deadline. Director Henrikson would like a letter of acknowledgment signed by Mr. Dyer that he is aware of this date and if it is not adhered to the water for this building will be turned off in January 2013. Director Wilkins agreed and would like the letter to include the history/facts of the situation. Mr. Homolka said they would start checking with Mr. Dyer six months prior.

4. 2012 WATER & SEWER CAPITAL PROJECT INFORMATION SHEET

Mr. Homolka said the full board will receive this packet in color at the board meeting.

5. COMPUTERIZED MAINTENANCE MANAGEMENT SYSTEM – SOFTWARE SELECTION

Mr. Homolka said we are soliciting four vendors to give us a personalized sample of their software. The contract for the selected vendor is planned to come to the board in April.

6. DIRECTOR OF UTILITIES REPORT

Ms. Gustafson said we continue to have issues with meters and pipes freezing and that Truckee Donner Public Utility District has also experienced similar situations.

7. DISTRICT ENGINEER'S REPORT

Mr. Homolka pointed out the letter regarding Highway 89 Realignment/Fanny Bridge Community Revitalization Project. There was discussion on the District's facilities and those of Tahoe Truckee Sanitation Agency and on the District's bike trail.

8. PROJECT ACTIVITY REPORT

No comments nor questions made.

9. TECHNICAL SERVICES REPORT

No comments nor questions made.

10. GIS & INFORMATION MANAGEMENT REPORT

No comments nor questions made.

11. PUBLIC FORUM

No public comment except as noted in item 3.

12. ADJOURNMENT

The meeting was adjourned at 8:14 a.m.